

**CITY OF LAURINBURG
CITY COUNCIL SPECIAL MEETING/WORK SESSION
NOVEMBER 11, 2014
MUNICIPAL BUILDING
303 WEST CHURCH ST.
7:00 p.m.**

Minutes

The City Council of the City of Laurinburg held a special meeting/work session on November 11, 2014 in the Council Chambers of the Municipal Building at 7:00 p.m. with the Honorable Thomas W. Parker III, Mayor, presiding. The following Councilmembers were present: Mary Jo Adams, Dolores A. Hammond, Curtis B. Leak, Andrew G. Williamson, Jr. and J. D. Willis.

Also present were Charles D. Nichols III, City Manager; Jennifer A. Tippett, City Clerk; and William P. Floyd, Jr., City Attorney.

Mayor Parker called the meeting to order at 7:00 p.m.

Councilmember Willis gave the invocation.

APPROVAL OF AGENDA

The City Manager requested that Items 4, Discussion of Fire Vehicles, and Item 5, Discussion and Review of Draft UDO, be considered before review of the November 18, 2014 agenda, with Item 5 being presented first.

Councilmember Willis requested that Item 11, Discussion of request for personnel information, be removed from the agenda.

Motion was made by Councilmember Williamson, seconded by Councilmember Willis, and unanimously carried to approve the agenda as amended.

DISCUSSION AND REVIEW OF DRAFT UDO

Mr. Dale Holland of Holland Planning Consultants, provided Council with an update on the draft Unified Development Ordinance (UDO). He explained that as Council requested, he had further researched military training facilities. He explained that in very hazardous materials such as explosives, radioactive materials are included in the definition of heavy industrial uses, and heavy industrial use is not permitted within the City's jurisdiction.

Further discussion ensued concerning military training facilities.

Upon question by Councilmember Williamson, Mr. Holland explained the process for adopting the amendment to the UDO, including public hearing and open house for citizens.

Upon question by Councilmember Adams, Mr. Holland explained the administrative approval process for minor subdivision plans.

Following further discussion, Mr. Holland suggested that Council set the public hearing at its December 16, 2014 meeting to be held January 20, 2015. He added that he would be happy to return and answer any questions Council may have.

DISCUSSION OF FIRE VEHICLES

Mr. Frank Suggs with of Atlantic Emergency Solutions presented a PowerPoint presentation to Council and discussed the benefits of a custom chassis for a fire vehicle versus a commercial chassis.

A discussion ensued concerning the difference in cost between a custom chassis and a commercial chassis. Mr. Suggs explained that the cost of a custom chassis is dependent upon the options selected.

Fire Chief Randy Gibson explained that the County will be providing \$300,000.00 for the purchase of a new fire truck, and he was requesting Council consider providing an additional \$191,089.00 so that a custom chassis could be purchased.

Discussion ensued concerning the following:

- Purchase rotation of fire trucks
- Average life of fire trucks and age of the fire trucks used by the City
- Run times and number of fire calls per year
- Mutual aid within and outside the County
- Maintenance cost of fire vehicles

A lengthy discussion ensued concerning the difference in cost for a custom chassis versus a commercial chassis, the number of fire trucks the City owns and the number of fire trucks the City houses at its stations.

Upon questions by Councilmember Hammond, Fire Chief Gibson explained that the current Insurance Safety Office (ISO) rating is "5" and he would like it reduced to "3". He added that the ISO rating is affected by the fire apparatus.

Following further discussion, Mayor Parker suggested that the City Manager and Fire Chief work together to provide additional information during budget time.

AGENDA FOR NOVEMBER 18, 2014

The City Manager reviewed the agenda for November 18, 2014 as follows:

- 3) Super Dollar Fire Thank You - Mayor
- 4) Consent Agenda
 - a) Consider minutes of October 15, 2014 special meeting/work session and October 21, 2014 meeting

DELEGATION

- 5) Carl Head, Gustaf C. Lundin – Fiscal Year 2013-2014 Audit
- 6) Nuekie Aku Opata – Sister Cities Initiative Update on Steering Committee

PUBLIC HEARINGS

- 7) Consider request for a Conditional Use Permit for an accessory apartment at 203 West Cronly Street

- 8) Consider Ordinance No. O-2014- amending Article X Permissible Uses Section 146 Table of Permissible Uses of the Unified Development Ordinance

CITY MANAGER REPORTS

- 9) Consider Resolution No. R-2014- amending R-2013-04 Purchasing Policy
- 10) Consider Ordinance No. O-2014- rescinding Article II City Council Section 2-34 Rules of Procedure of the Code of Ordinances
- 11) Consider Resolution No. R-2014- adopting Rules of Procedure
- 12) Consider banking contract
- 13) Notice of Finance Department Records Destruction
- 14) Set public hearing to be held December 16, 2014 at 7:00 p.m. to consider a request to rezone from General Business to Residential-6 property located at 506 East Church St.
The City Manager explained that this matter had been tabled at the Planning Board meeting and therefore removed from the November 18, 2014 agenda.
- 15) Set public hearing to be held December 16, 2014 at 7:00 p.m. to consider a request to rezone from General Business to Residential-20 a 49 acre ± tract of land on Scotland High School Dr.
Mrs. Deese explained that Planning Board unanimously recommended approval of this request.
- 16) Request for funds for Crime & Drug Committee

APPOINTMENTS

- 17) Laurinburg Downtown Revitalization Corporation – replace Brandi Deese – one-year term expiring July 2015

ITEMS FOR CONSENT AGENDA

Following the City Manager's recommendation, it was consensus of Council to add items 9, 13 and 15 to the Consent Agenda.

ENTRANCE SIGNS UNVEILING

The City Manager explained that the new entrance signs had been installed and he wanted to know if Council wanted to hold an unveiling ceremony.

Following a brief discussion, the City Manager explained that staff and the Beautification Committee would work on a ceremony.

DISCUSSION OF COMP TIME, BEREAVEMENT AND VETERANS' DAY

Mrs. Betty Galloway, Human Resources/Risk Management Director, discussed compensatory (comp) time for exempt employees. She explained that the current Personnel Policy does not adequately address comp time for exempt employees and departments were not consistent on how awarded and how taken. She proposed a policy that any comp time for exempt employees has to be approved in advance by the City Manager, the maximum accumulation of comp time is 240 hours per year, and is not paid out upon an employee's separation from the City.

Mrs. Galloway then discussed bereavement leave for employees which allows a maximum of three (3) days per year to be used in the event of death of an immediate family member.

Mrs. Galloway explained that Council had requested the cost of adding another holiday, Veterans Day, as a benefit. The cost would be approximately \$22,000.00 to add Veterans Day as a holiday for employees.

Following a brief discussion, it was consensus of Council to keep the floating holiday and not add Veterans Day as an additional holiday for employees.

POLE ATTACHMENT AGREEMENTS

The City Manager explained that he had been talking with Attorney Mike Colo of Poyner Spruill regarding the pole attachment agreements with Time Warner and AT&T as Mr. Colo was recommended by other municipalities who are members of ElectriCities.

Following a brief discussion, motion was made by Councilmember Willis, seconded by Councilmember Adams, and unanimously carried to authorize the City Manager to engage Mr. Colo to negotiate pole attachment agreements.

ADJOURNMENT

Motion was made by Councilmember Willis, seconded by Councilmember Hammond, and unanimously carried to adjourn the meeting.

The meeting adjourned at 8:53 p.m.

Thomas W. Parker, III, Mayor

Jennifer A. Tippett, City Clerk