

**CITY OF LAURINBURG  
CITY COUNCIL AGENDA WORKSHOP MEETING  
DECEMBER 10, 2013  
W. CHARLES BARRETT BUILDING  
305 WEST CHURCH ST.  
7:00 p.m.**

The City Council of the City of Laurinburg held an agenda meeting on December 10, 2013 at 7:00 p.m. in the conference room of the W. Charles Barrett Administration Building with the Honorable Thomas W. Parker, III, presiding. The following Councilmembers were present: Mary Jo Adams, Curtis B. Leak, Andrew G. Williamson, Jr. and J. D. Willis.

Also present were Charles D. Nichols III, City Manager; Jennifer A. Tippet, City Clerk; and William P. Floyd, Jr., City Attorney.

Mayor Parker called the meeting to order at 7:03 p.m. Councilmember Williamson gave the invocation.

**APPROVAL OF AGENDA**

Motion was made by Councilmember Willis, seconded by Councilmember Williamson, and unanimously carried to approve the agenda as presented.

**AGENDA FOR DECEMBER 17, 2013**

The City Manager reviewed the agendas for the regular meeting to be held on December 17, 2013 as follows:

- 2) Recognition of Retiree – Victor Torres
- 3) Employee Service Awards
- 4) Consent Agenda
  - a) Approve minutes of the following meetings: October 15, 2013 agenda workshop and October 22, 2013 regular meeting

**PUBLIC HEARINGS**

- 5) Consider amending the City of Laurinburg Fee Schedule

*Mr. Bruce Fowler of McGavran Engineering provided a brief history of the City's fiber optic service and fees. He explained that the current Fee Schedule includes services that the City does not offer and needs to be amended, as well as adoption of a new Fiber Optic Services and Rate Schedule.*

*Upon question by Councilmember Williamson, Mr. Fowler explained that the City's customers are the school system, the hospital and some doctors' offices. Discussion ensued concerning the e-rate that is negotiated by the State for the school systems in the State. Mr. Fowler explained that the City is able to offer more services to FCC at a lower rate than competitors. He added that at some point Council will need to develop rates for fiber lease by other communication companies.*

*Upon question by Councilmember Adams, Mr. Ted McGavran of McGavran Engineering, explained that marketing of the fiber optic services could be handled by MCNC or an electric cooperative.*

*The City Manager explained that FCC had verbally agreed to the proposed fee schedule.*

*Mr. McGavran explained that FCC had asked for more services that will generate more revenue for the City.*

The City Manager requested that the contract with McGavran Engineering, Item 10, be discussed at this time.

- 10) Consider authorizing the City Manager to execute agreement with McGavran Engineering  
*The City Manager explained that the contract is usually negotiated every fiscal year. He added that a contract for 2013-2014 had not yet been executed. He further added that the contract includes all projects for the year and their current status.*  
*Mr. Harold Haywood explained that the City received the contract in September 2012 but it was never executed.*

**DELEGATION**

- 6) Robert Macy, Lumber River Council of Governments – Project Greenbuild  
*The City Manager explained that Mr. Macy would discuss a \$1.1 million grant to assist youth.*

**CITY MANAGER REPORTS**

- 7) Consider agenda workshop meeting schedule for 2014  
*A discussion ensued concerning the schedule, location and the name for the agenda workshop/work session in 2014.*

Motion was made by Councilmember Willis, seconded by Councilmember Adams, and unanimously carried beginning in January, 2014 to rename the agenda workshop to work session and for the meetings to be held in the Council Chambers.

- 8) Consider Resolution No. R-2013- authorizing the Mayor and City Clerk to execute lease of real property and power of attorney, if needed, to Harvey Edge Farms  
*The City Manager explained that this is a lease for farming to Harvey Edge Farms.*
- 9) Consider setting public hearing to be held January 21, 2014 at 7:00 p.m. in the Council Chambers to revoke the Conditional Use Permit to operate a salvage yard and recycling center at 13841 Dixie Guano Road  
*The City Manager explained that the business owner has not adhered to the terms of the Conditional Use Permit to operate the business.*
- 10) (Discussed previously)
- 11) Consider awarding bid to \_\_\_\_\_ for water line construction in the amount of \$ \_\_\_\_\_  
*The City Manager explained that Municipal Engineering will be taking bids on December 12, 2013 for water line construction at FCC.*

*The City Attorney stated that he would like to add a resolution authorizing eminent domain through condemnation procedures for the three (3) wellhead sites on property owned by Shoehill Farms.*

**APPOINTMENTS**

- 12) Consider appointments to Board of Adjustment (Joyce Jewell from Alternate to Member replacing Ron Riggins & appoint Tim Ivey as Alternate Member) and reappoint Linda Douglas
- 13) Consider appointment to Crime & Drug Committee (Tim Ivey)

**POLICE K-9 DONATION**

Police Chief Darwin Williams explained that a citizen wanted to donate funds to purchase a K-9 to replace one that died in September from heat exhaustion. He added that he would prefer for the citizen to purchase the dog with the Police Department's approval, and then donate the dog to the City.

Following a brief discussion, it was consensus of Council to allow a citizen to purchase a K-9 with approval of the Police Department, and donate the K-9 to the City.

Councilmember Willis requested that Police Chief Williams provide information to Council regarding the cost of painting all of the police vehicles white.

## **JULY 4<sup>TH</sup> FIREWORKS**

The City Manager explained that the City needs to let East Coast Pyrotechnics know by February, 2014 if the City wants to schedule the fireworks display on July 4<sup>th</sup> and also the level of the show. He further explained that the cost to have the same display will increase by \$1,000.00, to \$12,000.

Following a brief discussion, it was consensus of Council for the City Manager to contact the County to determine if it would participate financially with the fireworks display.

## **NOTECARDS**

Following discussion regarding a notecard for Council, it was consensus of Council for the City Clerk to work on a design and purchase notecards for Council to use.

## **COUNCILMEMBER PICTURES**

The City Manager reminded Council that the City Clerk would like to take pictures of Councilmembers for the website at the December 17<sup>th</sup> meeting.

## **INVITATION FOR MAYOR AND COUNCIL TO OPEN HOUSE AT WILLOW PLACE**

The City Manager requested that Council notify the City Clerk whether they will be attending the Open House at Willow Place on December 19, 2013 from 4:00 p.m. to 6:00 p.m.

## **CLOSED SESSION**

At 7:42 p.m., Councilmember Adams moved to go into closed session pursuant to North Carolina General Statute 143-318.11(a) (3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the City; pursuant to North Carolina General Statute 143-318.11(a)(4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations; and pursuant to North Carolina General Statute 143-318.11(a)(6) for the purpose of considering the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee. The motion was seconded by Councilmember Willis, and unanimously carried.

At 9:05 p.m., motion was made by Councilmember Willis, seconded by Councilmember Adams, and unanimously carried to adjourn the closed session and resume the regular meeting.

## **DISCUSSION OF CLOSED SESSION MINUTES**

A discussion ensued concerning the approval of closed session minutes. No action was taken regarding this matter.

## **MAKE UP OF 911 ADVISORY BOARD**

A discussion ensued concerning the 911 Advisory Board with the following topics discussed:

- Different requirements/certifications for dispatchers among the different agencies
- Management/control of the 911 Center
- Need to include in Memorandum of Understanding that the salaries and benefits of City dispatchers cannot go down should they become County employees

- Need to determine if the City's 911 Funds are restricted

### **EMPLOYEE ADVISORY COMMITTEE**

The City Manager explained that money was included in the budget for an Employee Christmas Party; however the employees voted to receive gift cards like they received last year. He added that next year a party will be held.

### **ADJOURNMENT**

Motion was made by Councilmember Williamson, seconded by Councilmember Adams, and unanimously carried to adjourn the meeting.

The meeting adjourned at 9:32 p.m.

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Thomas W. Parker, III, Mayor

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Jennifer A. Tippett, City Clerk