

**CITY OF LAURINBURG  
COUNCIL MEETING  
JULY 16, 2013  
MUNICIPAL BUILDING  
303 WEST CHURCH ST.  
LAURINBURG, NC  
7:00 P.M.**

**MINUTES**

The City Council of the City of Laurinburg held its regular monthly meeting on July 16, 2013 at 7:00 p.m. in the council room of the Municipal Building with the Honorable Thomas W. Parker, III, Mayor, presiding. The following Councilmembers were present: Mary Jo Adams, Curtis B. Leak, Andrew G. Williamson, Jr. and J. D. Willis.

Also present were: Charles D. Nichols III, City Manager; Jennifer A. Tippet, City Clerk; and William P. Floyd, Jr., City Attorney.

Mayor Parker called the meeting to order at 7:00 p.m.

The invocation was given by Councilmember Leak.

**APPROVAL OF AGENDA**

Mayor Parker explained that the agenda needed to be amended to include Update on Mosquito Program and Update on Farmers Market under City Manager Reports

Motion was made by Councilmember Adams, seconded by Councilmember Leak, and unanimously carried to adopt the agenda as amended.

**PUBLIC COMMENT PERIOD**

There was no one present to speak.

**RECOGNITION OF RETIREE**

Mayor Parker recognized retiring Interim Police Chief Kimothy Monroe and presented him with a plaque which read as follows:

***APPRECIATION  
to  
KIMOTHY MONROE  
  
INTERIM POLICE CHIEF  
JANUARY 2013 – JULY 2013  
  
POLICE CAPTAIN  
NOVEMBER 2007 – JULY 2013***

*In special tribute for his 21 years of dedicated public service serving in the Police Department for the City of Laurinburg.*

*The Mayor and the Laurinburg City Council expresses its sincere appreciation for his unselfish professional service to the citizens of Laurinburg.*

*Rising through the ranks of the Police Department from patrol officer to Captain, and serving as Interim Police Chief, his sense of community responsibility made him a most valuable public servant. He has worked tirelessly and effectively to make our City a safer and better place to live for all the citizens of Laurinburg.*

*We wish him many more years of continued success in the next chapter of his life.*

*Presented this the 16<sup>th</sup> day of July, 2013.*

*Thomas W. Parker, III  
Mayor*

*Curtis B. Leak  
Councilmember*

*Mary Jo Adams  
Councilmember*

*Andrew G. Williamson, Jr.  
Councilmember*

*J. D. Willis  
Councilmember*

Mayor Parker explained that Interim Police Chief Monroe had always acted in a professional manner and showed respect for citizens. He thanked him for his service.

Interim Police Chief Monroe explained that it had been an honor to work for the City and citizens for 20 years. He thanked everyone for supporting him over the years. He then introduced his wife, Cherie, and thanked her for her support.

## **RECOGNITION OF EMPLOYEES**

### **JULY 4<sup>TH</sup> FIREWORKS DISPLAY**

Mayor Parker presented Certificates of Appreciation to the following employees for their work ensuring the success and safety of the Annual July 4<sup>th</sup> Fireworks Display:

<b>EMPLOYEE</b>	<b>DEPT.</b>	<b>EMPLOYEE</b>	<b>DEPT.</b>
Jordan McQueen	Fire Dept.	Donald Locklear, Jr.	Fire Dept.
Jerome Bostick	Fire Dept.	Richard Bobbitt	Fire Dept.
Jonathan Lemmond	Fire Dept.	Donald Locklear, Sr.	Fire Dept.
Brian Thompson	Fire Dept.	Ed Tessman	Sanitation

The following employees were not present to receive their certificates:

<b>EMPLOYEE</b>	<b>DEPT.</b>	<b>EMPLOYEE</b>	<b>DEPT.</b>
Brent Webb	Fire Dept.	Randy Chavis	Fire Dept.
David Evans	Fire Dept.	M. J. Campbell	Fire Dept.
David Laviner	Fire Dept.	Jamie Laviner	Fire Dept.
Vacardo Riggins	Fire Dept.	Kevin Page	Police Dept.
John Terry	Sanitation	Ervin Strickland	Sanitation
Keith Miller	Sanitation	Mark Hill	Public Utilities
Marty Locklear	Public Utilities	Kristy Crowley	Police Dept.
Asael Marciano	Police Dept.	Michael Walker	Police Dept.

## **RECOGNITION OF HAROLD W. HAYWOOD**

Mayor Parker presented a plaque to Harold W. Haywood for his service as Interim City Manager as follows:

***PRESENTED IN RECOGNITION AND SINCERE APPRECIATION TO***

***HAROLD W. HAYWOOD***

***INTERIM CITY MANAGER  
DECEMBER 2012 – JULY 2013***

*In special tribute to Harold W. Haywood for his dedicated and exemplary efforts in leading the City of Laurinburg as Interim City Manager from December 2012 to July 2013, while continuing to serve in his primary position as General Services Director for the City of Laurinburg. His calm, thoughtful and consistent leadership coupled with his extensive knowledge of City operations led the City through a difficult time period. He gave unselfishly of his time and talents, always striving to see that the operation of the City was in the best interest of the public and that each citizen was treated fairly and that everything was done properly. He is the epitome of a public servant, and the City of Laurinburg and its citizens are fortunate to have such a talented individual on City staff and a member of this community.*

*Presented this the 16<sup>th</sup> day of July, 2013 by the Mayor and City Council.*

*Thomas W. Parker, III  
Mayor*

*Mary Jo Adams  
Councilmember*

*Curtis B. Leak  
Councilmember*

*Andrew G. Williamson, Jr.  
Councilmember*

*J. D. Willis  
Councilmember*

Mayor Parker praised Mr. Haywood for his service as Interim City Manager and explained that he was fair and was always on top of the City's activities.

Mr. Haywood thanked the Mayor and Council for their confidence in him, and thanked the Mayor for coaching him. He said that he could not have served as Interim City Manager without the support of the Departments Heads and all City staff. He added that he looked forward to working with Mr. Nichols.

Mayor Parker explained that the City has great employees who deliver City services with class.

## **CONSENT AGENDA**

The City Manager presented the Consent Agenda as follows:

- a) Consider minutes of May 8, 2013 special meeting

- b) Consider Ordinance No. O-2013-18 amending the 2013-2014 Budget Appropriation Ordinance (O-2013-17) to receive \$23,400 into the Electric Fund Contingency and receive \$36,600 in the Water/Sewer Fund Contingency
- (c) Consider Resolution No. R-2013- 12 requesting NC DOT reduce the speed limit to 25 miles per hour on SR 1360 (Scotland High School Drive) from SR 1381 (Railroad Street) southward for 0.666 miles to US 74 Business (West Church Street) 30 minutes prior and after school hours

Following discussion, Councilmember Leak requested that the City Manager contact the School Superintendent to determine if he would like Railroad Street declared a school zone also.

Councilmember Willis moved to approve the Consent Agenda as presented. Councilmember Williamson seconded the motion and it was approved by the following vote:

Ayes: Wills, Williamson, Adams, Leak

Nays: None

## **PUBLIC HEARINGS**

### **CONSIDER REQUEST TO REZONE FROM RESIDENTIAL-6 TO OFFICE/INSTITUTIONAL PROPERTY LOCATED AT 1021 SHAW STREET**

Mayor Parker opened the public hearing.

Mrs. Brandi Deese, Planning and Community Development Director, explained that Union Grove Missionary Baptist Church is requesting this rezoning as it wants to construct its fellowship hall on this lot instead of behind the Church. Planning Board considered this request at its June 11, 2013 meeting and unanimously recommended approval of the request.

Mr. James McDonald, Chairman of Union Grove Baptist Church Board, explained that the members decided that building the fellowship hall beside the church would be more complementary to the church.

There was no one present to speak against this request.

Councilmember Willis moved to approve Ordinance No. O-2013-19 which rezones from Residential-6 to Office/Institutional property located at 1021 Shaw Street as it is:

- Consistent with other development in the area;
- Advances the public health and safety or welfare; and
- Provides a positive impact to the public at large.

The motion was seconded by Councilmember Leak and the vote was as follows:

Ayes: Willis, Leak, Adams, Williamson

Nays: None

(Ordinance No. O-2013-19 on file in the City Clerk's office)

## **SECOND HEARING ON COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION**

Mayor Parker opened the public hearing.

Mrs. Brandi Deese explained that this grant application is for the 2013 grant cycle. She then requested that the public hearing be continued until August 20, 2013 to allow the Department of Commerce to develop its budget and grant requirements.

There was no one to speak in favor of or against this grant application.

Motion was made by Councilmember Williamson, seconded by Councilmember Willis, and unanimously carried to continue this public hearing to August 20, 2013 at 7:00 p.m. in the Council Chambers of the Municipal Building located at 303 W. Church Street.

## **CITY MANAGER REPORTS**

### **MOSQUITO PROGRAM UPDATE**

The City Manager explained that Council had been receiving numerous calls regarding mosquitoes; therefore he wanted to provide an update on the City's Mosquito Program for Council and the public. He explained that until 2012, the Program was regulated by the Environmental Protection Agency (EPA) and at that time was taken over by the North Carolina Department of Environment and Natural Resources (DENR). He added that the City's budget for the Mosquito Program was \$12,000.00 for spraying; however, once DENR took over, the cost to maintain the same level of spraying service and to purchase the required permit would have cost the City approximately \$100,000.00. Therefore, since the spraying service was cost-prohibitive, the City began using larvacide.

Mr. McQuage explained that the DENR requirements included identifying the species of mosquitoes and limiting the acreage that could be sprayed; therefore Council decided to use the larvacide program whereby larvacide discs are placed in known low-lying areas and upon citizen complaint where water is standing. He added that the larvacide treatment is more effective than spraying. He further added that the City can spray for special events such as ballgames and Laurinburg After Five under its current permit, but cannot spray the entire City. He also explained that larvacide can only be used in standing water, not in creeks or ponds where fish live.

### **FARMERS MARKET**

The City Manager explained that he met with Mr. Jim Willis of the Laurinburg Downtown Revitalization Corporation (LDRC) regarding the Farmers Market and the possibility of LDRC taking over management of the Farmers Market. He explained his concept that there would be no City staff involved therefore he recommended putting \$2,500.00 of the \$5,000.00 budgeted for the Farmers Market in Contingency and allow LDRC to use \$2,500.00 for the Farmers Market.

Councilmember Williamson explained that LDRC has not agreed yet to take over the Farmers Market as its board meets Thursday morning. He added that Mr. Willis wanted to know prior to that meeting if the concept presented by the City Manager would be acceptable to Council.

Following discussion, motion was made by Councilmember Adams, seconded by Councilmember Willis, and unanimously carried for LDRC to take over management of the Farmers Market, for \$2,500.00 be made available to LDRC for the Farmers Market and the remaining \$2,500.00 approved in the 2013-2014 budget for the Farmers Market be placed in Contingency.

Councilmember Leak expressed concern that the City maintain control of the tents and tables as well as the need for portable toilets.

The City Manager explained that LDRC would get the tents from the City on Friday and return on

Monday. He added that LDRC wanted to hold the Farmers Market every Saturday instead of every other Saturday as previously scheduled.

### **INTERLOCAL AGREEMENT BETWEEN THE CITY OF LAURINBURG AND SCOTLAND COUNTY**

The City Manager explained this will allow County to receive grant money for the FCC project.

Mr. Greg Icard, Scotland County Economic Development Officer, explained that since the County does not operate a sewer system, the agreement is necessary in order for the County to receive the grant funds to pass to the City.

Motion was made by Councilmember Leak, seconded by Councilmember Willis, and unanimously carried to authorize the Mayor and City Clerk to execute the Interlocal Agreement between the City of Laurinburg and Scotland County.

### **CONSIDER RESOLUTION OF DECLARATION OF INTENT TO REIMBURSE**

The City Manager explained that because the City could not get on the Local Government Commission (LGC) calendar until October to receive approval for financing the FCC Project, this resolution is needed to allow the City to use grant funding and its own funds to begin construction of the infrastructure needed, and then reimburse itself once financing has been approved by the LGC and financing documents executed.

Upon question by Mayor Parker, the City Manager explained that the City could not petition to be on the LGC calendar until all bids are on hand.

Councilmember Williamson moved to approved Resolution No. R-2013-13 Declaration of Intent to Reimburse. The motion was seconded by Councilmember Willis, and the vote was as follows:

Ayes: Williamson, Willis, Adams, Leak

Nays: None

(Resolution No. R-2013-13 on file in the City Clerk's Office)

### **APPOINTMENTS**

#### **CITY MANAGER APPOINTMENTS**

Mayor Parker explained that the City Manager should be appointed to the North Carolina Eastern Municipal Power Agency (NCEMPA) Board of Commissioners and to the Laurinburg Firefighters Relief Fund.

Motion was made by Councilmember Adams, seconded by Councilmember Williamson, and unanimously carried to appoint the City Manager to the NCEMPA Board of Commissioners and to the Laurinburg Firefighters Relief Fund.

#### **BEAUTIFICATION COMMITTEE**

Mayor Parker explained that the members of the Beautification Committee needed to be reappointed and two (2) new members appointed.

Motion was made by Councilmember Adams, seconded by Councilmember Williamson, and unanimously carried to reappoint Sandy Skamperle, Cory Hughes, Lynne Mabry, Kenny Bethea and Terry Gallman to the Beautification Committee for three-year terms expiring June 2016 and to appoint Terri F. Purcell and Leroy McIntyre to the Beautification Committee for three-year terms expiring June 2016.

#### **LAURINBURG-MAXTON AIRPORT COMMISSION**

Mayor Parker explained that with former Councilmember Spencer's resignation from the City Council, Council should make an appointment to fill his unexpired term.

Motion was made by Councilmember Willis, seconded by Councilmember Williamson, and unanimously carried to appoint Councilmember Mary Jo Adams to fill the unexpired term on the Laurinburg-Maxton Airport Commission, which term expires June 2014.

#### **MAYOR PRO TEM**

Mayor Parker explained that former Councilmember Spencer was elected by Council on November 20, 2011 as the Mayor Pro Tem.

Motion was made by Councilmember Willis, seconded by Councilmember Leak, and unanimously carried to elect Councilmember Mary Jo Adams as Mayor Pro Tem.

#### **COMMENTS FROM MAYOR AND/OR COUNCILMEMBERS**

Councilmember Willis explained that the City Manager needed to develop his goals and the goals of the Department Heads so that performance could be measured.

Following discussion, it was consensus of Council for the City Manager to present in draft form the current year goals to Council at the August agenda workshop and then once the current year goals are set, work on future year goals.

Mayor Parker stated that the City has great staff and the City is embarking on a new era. He personally thanked all of City staff for the work, commitment and devotion.

#### **CLOSED SESSION**

At 7:47 p.m., Councilmember Adams moved to go into closed session pursuant to North Carolina General Statute 143-318.11(a) (1) to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes and pursuant to NC General Statute 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the City regarding potential litigation. The motion was seconded by Councilmember Willis, and unanimously carried.

At 9:02 p.m. motion was made by Councilmember Willis, seconded by Councilmember Williamson to adjourn the closed session and resume the open meeting.

#### **CONTRACT FOR CITY ATTORNEY**

The City Attorney explained that he had presented a proposed contract for services to the City Manager for consideration.

Following discussion, it was consensus for the proposed contract to be discussed at the August agenda workshop for consideration to be placed on the August 20, 2013 agenda.

**ADJOURN**

Motion was made by Councilmember Williamson, seconded by Councilmember Adams, and unanimously carried to adjourn the meeting.

The meeting adjourned at 9:05 p.m.

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Thomas W. Parker III, Mayor

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Jennifer A. Tippett, City Clerk