



**CITY OF LAURINBURG
CITY COUNCIL SPECIAL MEETING-RETREAT
FEBRUARY 12, 2016
SMALL BUSINESS INNOVATION CENTER
16800 US 401 NORTH
2:00 P.M.**

1. Call meeting to Order
2. Retreat as proposed by Peg Carlson
 - 2:00 Welcome, introductions, ground rules for discussion
 - 2:15 Members will first generate expectations for Councilmembers, Mayor, Manager and Clerk individually on post-its, then discuss as a full group for each role (see question 3. on advance preparation memo)
 - 2:25 Council/Mayor expectations of one another: identifying strengths, updating list as needed.
 - 3:00 Councilmember expectations of Mayor: see process above
 - 3:30 Break
 - 3:40 Mayor expectations of Council
 - 4:00 Council and Mayor expectations of Manager
 - 4:25 Manager expectations of Council and Mayor
 - 4:50 Council expectations of Clerk
 - 5:00 Clerk expectations of Council
 - 5:10 Agree about how to hold one another accountable
 - If you think another party is not fulfilling an expectation or responsibility, how will you raise this with him or her?
 - When will you review these expectations to determine how well you are meeting them?
 - 5:25 Evaluation of session
3. Adjourn