

**CITY OF LAURINBURG
COUNCIL SPECIAL MEETING
DECEMBER 16, 2015
MUNICIPAL BUILDING
303 WEST CHURCH ST.
2:30 p.m.**

1. Call to Order
2. Invocation/Moment of Silence – Councilmember Leak
3. Approval of Agenda
4. Agree on purpose and objectives for retreat
 - What opportunities and/or problems exist that lead you to want to hold a retreat now?
 - What do you need to accomplish to consider the retreat a success?
 - What are the objectives of the retreat?
5. General agenda and schedule
 - What specific topics will the group discuss?
 - What are the starting and ending times?
6. Participants and preparation
 - Who needs to attend the retreat in order for the group to have the relevant information and support necessary to achieve its objectives?
 - What preparation is necessary in order for members to use their time efficiently and effectively?
7. Facilitator role
 - Are there specific things you would like a facilitator to do (or not do) to help you accomplish your objectives?
8. Next steps
9. Adjourn